



EDO STATE PUBLIC PROCUREMENT AGENCY (EDPPA)

CODE OF CONDUCT FOR EDO STATE GOVERNMENT CONTRACTORS, SUPPLIERS AND SERVICE PROVIDERS

Pursuant to its functions and powers as provided under Sections 4(e) & (j); 5(3); & 10 of the Edo State Public Procurement Law 2012, hereinafter referred to as "the Law", the Edo State Public Procurement Agency, hereinafter referred to as "EDPPA" issues this Code of Conduct for Contractors, Suppliers and Service Providers.

The Contractors, Suppliers and Service Providers are expected to participate in the State's procurement proceedings in strict conformity with the following Code:

1. They shall at all times uphold the provisions of the Law, Regulations, Manuals and other subsidiary instruments issued pursuant to the Law.
2. They shall register with EDPPA, and ensure that their details are on the database of contractors, suppliers and service providers maintained by the Agency.
3. They shall comply with all lawful directives issued by EDPPA.
4. They shall comply with all lawful directives issued by the Tenders Board, the Technical Evaluation Sub-Committee of the Tenders Board and the Procurement Office in the course of any procurement proceedings in a Procuring Entity.
5. They shall respond to solicitation document(s) in an honest, fair, and comprehensive manner which accurately represents their capacity to fulfil the requirements and conditions set out in the Law and solicitation document(s) issued by a Procuring Entity for a particular procurement activity.
6. They shall participate in procurement processes in a manner that is transparent, fair, accountable and honest.

7. They shall not offer or attempt to offer any gift, employment, favour or other benefits, items or services that can be quantified in monetary terms to a public officer involved with any procurement proceedings in which they have bided, prior to, during and after such proceedings.
8. All issues of potential or actual conflicts of interest as stated in the Standard Bidding Documents shall be fully disclosed in writing to the Accounting Officer of the Procuring Entity.
9. They shall at all times in the implementation of contracts ensure warranties for durability of goods, exercise of requisite skills in service provision and use of genuine materials and inputs in execution.
10. Information, data, know-how and documents obtained from a Procuring Entity during the implementation of a procurement activity shall not be used for any other purposes except as expressly stated in the contract document and must not be made available to a third party in order to gain advantage in another procurement proceeding.
11. Contractors, Suppliers and Service Providers shall assist the EDPPA in any form of administrative review procedure, or investigation concerning any procurement activity, and extend such assistance to any investigative agency or body if the need arises.
12. Contractors, Suppliers and Service Providers shall participate in enlightenment/capacity building exercises for enhanced understanding of the Law, Manual, Regulations and other subsidiary instruments, especially programmes organized or supported by EDPPA.

13. Contractors, Suppliers and Service Providers shall at all times participate in procurement proceedings in a manner that upholds the ethical standards under the Law, national and international leading procurement practices and standards.

14. A breach of this Code of Conduct constitutes a violation of the Edo State Public Procurement Law 2012.

Name of Firm: _____

Address: _____

Firm's Representative: _____

Designation of Firm's Representative: _____

Phone Number: _____

Email: _____

Signature: _____ Date: _____